



CALIFORNIA BOWLING WRITERS – BYLAWS

Rev. 06/2011

NAME

The name of this organization shall be the California Bowling Writers, hereinafter referred to as CBW.

PURPOSE

- Recognize Journalistic Excellence
- Reward outstanding effort in bringing media attention to the sport of bowling
- Educate members & non-members to develop and strengthen writing skills to Enhance bowling promotion
- Include and encourage electronic media in communications
- Promote and foster bowling photography
- Support a charitable endeavor

MEMBERSHIP

Open to any California bowling journalist, bowling promoter, or bowling supporter who is interested in the purpose of this organization.

Those in attendance at the organizational/first annual membership meeting will heretofore be referred to as Charter Members.

Those who joined the organization on the inaugural weekend, but not in attendance at the organizational meeting, will heretofore be referred to as Founding Members.

Only members in good standing may run for office.

OFFICERS

The President, Vice President, Secretary, Treasurer and six (6) Directors shall constitute the board of directors.

President, Treasurer and Two Directors shall be elected in even years.

Vice President, Secretary and Two Directors shall be elected in odd years.

The Terms of Office shall be two years beginning August 1, following election at the annual meeting.

The President, with the approval of the elected Board of Directors, shall appoint two (2) Directors at Large to serve on the Board of Directors, with full voice and vote. The term of office for Directors at Large shall be one year, beginning August 1.

Officers and Directors must reside in California. If an officer or director moves out of California the office will be declared vacant.

The Board of Directors will be elected by the members present and voting at the annual meeting, by plurality vote.

DUTIES OF OFFICERS

President

- Shall preside at all meetings of the CBW.
- Shall appoint a nominating committee each year and shall appoint the members of all other committees.
- Shall sign all warrants and shall co-sign all checks with the Secretary or Treasurer or 1st Vice President..
- Shall verify the bank balance monthly.
- Shall perform all other duties pertaining to the office and make a report in writing with recommendations, if any, at each Annual Meeting.
- Past Presidents may attend board meetings with voice and no vote.

Vice President

- In the absence of the President, shall perform the duties of that office and any other that may be required.

Secretary

- Shall record the proceedings of all meetings.
- Shall keep a complete membership record and shall issue individual membership cards for dues received.
- Shall keep a record of receipts and within seven (7) days remit to the treasurer.
- Shall make a report in writing at each Annual Meeting.
- Past Secretaries may attend board meetings with voice and no vote.

Treasurer

- Shall keep a true record of receipts and disbursements and shall deposit all funds in a bank whose deposits are insured with the Federal Deposit Insurance Corporation or Federal Savings and Loan Insurance Corporation in the name of CBW.
- Shall issue warrants for the signature of the President and shall co-sign checks with President.
- May co-sign checks with the president.
- Shall make a report in writing, including all financial transactions, at each Annual Meeting.

Unusual expenditures over \$50.00 need prior approval by the Board of Directors. Reimbursements require the signature of the President or Vice President and Secretary or Treasurer.

All checks drawn on the account of the CBW shall require two (2) signatures.

MEETINGS

The CBW shall have one (1) annual general membership meeting plus Board of Directors meetings as required. A quorum for the Board of Directors shall be five (5). The annual meeting site and date shall be set by the Board of Directors. To transact business a quorum of twelve (12) members must be present. If a quorum is not present, business may be conducted but no votes may be taken. All members in good standing are eligible to vote. All voting shall be ballot except that a voice vote may be taken when only one candidate for an office is nominated.

DUES

- Annual dues shall be \$15.00 payable by August 1, of each year.
- Membership Year is August 1, through July 31. Dues are delinquent after October 1.

VACANCIES

A vacancy in the President's office shall be filled by the 1st Vice President. If this is not possible, the Board of Directors shall appoint a President. When the 1st Vice President becomes President, she, in turn, with the approval of the Board of Directors, appoints a new 1st Vice President. The President shall fill a vacancy in any other elected office, with the approval of the CBW Board of Directors, and the appointee shall hold the position for the unexpired term of the office.

Roberts Rules of Order shall be the parliamentary authority.

AWARDS

- Individuals – association, proprietor, industry
- Recognize main-stream media who support bowling
- Individual staff writers who support bowling
- TV Communicasters who support bowling
- Radio Communicasters who support bowling
- Photography
- Association newsletters
- Outstanding bowling promotion efforts

INSIGNIA

Computer and feather quill

COLORS

Consistent with, and indicative of California (blue and gold)